

CHELAN COUNTY COMMISSIONERS  
MINUTES OF NOVEMBER 6&7, 2023

**Monday, November 6, 2023**

**9:00:34 A.M. Opening – Pledge of Allegiance**

Chairwoman Gering calls the meeting to order. Present for session are Commissioners Overbay and Smith, Economic Services Director Ron Criddlebaugh, and Clerk of the Board Anabel Torres. *Technical issues with the audio recording equipment were encountered during the first 18 minutes of the meeting, impacting the completeness of the record for that duration.*

**9:01:00 A.M. Public Comment Period**

- Wendy & Tyler Chambers
- Chris Carlson

**9:13:30 A.M. Consent Agenda**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Tommy Van Lith, Regional Justice Center – Promotion
  - b) Jessica Wilson, Regional Justice Center – Promotion
  - c) Betty Bills, Parks – Other, Laid Off
  - d) Javier Reyna, Sheriff – New Hire, Full-time
  - e) Jessica Pottorff, Auditor – Promotion
  - f) Alexis Beard, Auditor – Resignation
  - g) Mary Fesler, Auditor – Resignation
  - h) Terry Hammond, Auditor – Resignation
  - i) Calvin Hanson, Auditor – Resignation
  - j) Vikki Hopkins, Auditor – Resignation
  - k) All Applicable Employees, Auditor – Other, Wage Increase
  - l) Caitlyn Carrillo, Facilities Maintenance – Resignation
  - m) Michael Moran, Facilities Maintenance – Other, Reduced Hours
  - n) Tehya L. Raymond, Juvenile – New Hire
  - o) Bonnie Stimmel, Public Works – Transfer
  - p) Zachary Rohsner, Public Works – Transfer/Reclassification
  - q) Shannon Gilmore, Fair/Expo Center – Remove from Eden
  - r) Daniel Gilmoor, Fair/Expo Center – Remove from Eden
  - s) Tanner Adeval, Fair/Expo Center – Remove from Eden
  - t) Evan Graves, Fair/Expo Center – Remove from Eden

- u) Kellie Horner, Fair/Expo Center – Remove from Eden
- v) Lisa Miller, Fair/Expo Center- Remove from Eden
- w) William Nunn, Fair/Expo Center – Remove from Eden
- x) Zane Thackeray, Fair/Expo Center – Remove from Eden
- y) Daniel Spry, Fair/Expo Center – Removed from Eden

**9:15:13 A.M. Board Discussion**

- Connections Sim Mapping Workshop
- Opioid Abatement Council
- Our Valley, Our Future Meeting Update
- Farm Bureau Meeting Update
- Chelan-Douglas Health District: After Action Report
- Chelan County PUD Tour
- Lodging Tax Advisory Committee
- Budget Workshop Schedule
- RiverCom Meeting Update

**9:52:51 A.M. Recess**

**10:00:32 A.M. Back in session**

**10:00:50 A.M. County Administrator Cathy Mulhall**

**10:01:07 A.M. Executive Session – Union Grievance**

Upon motion and second by Commissioners Smith and Overbay, the Commission unanimously approves to move into a 15-minute Executive Session pursuant to RCW 42.30.110 (F) to receive and evaluate complaints or charges brought against a public officer or employee.

**Extend Executive Session by 1 minutes– *Public Notified***

**10:17:39 A.M. Moved back in session**

**10:18:12 A.M. Executive Session RE: Union Negotiations**

Upon motion and second by Commissioners Overbay and Smith, the Commission unanimously approves to move into a 10-minute Executive Session Pursuant to RCW 42.30.140(4), to evaluate strategy and or positions related to collective bargaining negotiations.

**Extend Executive Session by 1 minutes– *Public Notified***

**10:29:00 A.M. Move back to regular session**

**10:29: 13 A.M. Continued Departmental Discussion**

1. HR Update

**10:38:13 A.M. Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows:

1. Vivacity Wellness Products and Services Agreement *20231106A5-13*
2. One-Digital Letter of Engagement RE: Compensation Consulting *20231106A5-1*
3. 2024 Prosecution Services Agreement – City of Cashmere *20231106A5-2*
4. 2024 Prosecution Services Agreement – City of Chelan *20231106A5-3*
5. Mike Kaputa Payroll Change – add on

**10:39:25 A.M. Recess**

**11:01:00 A.M. Back in session**

**11:01:49 A.M. Natural Resources Director Mike Kaputa**

**11:02:17 A.M. Executive Session RE: Real Estate**

Upon motion and second by Commissioners Overbay and Smith, the Commission unanimously approves to move into 10 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

**11:11:48 A.M. Move back to regular session**

**11:11:55 A.M. Continued Departmental Discussion**

1. Authorization to Advertise and Release Documents for Bid for Cascade Orchard Irrigation Company (COIC) Improvement Project—Delivery Pipelines
2. Authorization to Advertise and Release Documents for Bid for Cascade Orchard Irrigation Company (COIC) Improvement Project—Project Intake and Pumping Facilities
3. Authorization to Advertise and Release Documents for Bid for Upper Wenatchee River Habitat Restoration Project
4. Consulting agreement with Sherpas IT Group for Icycle Strategy website development and support
5. Letter of agreement with Plauche & Carr for Icycle Work Group facilitation
6. Consulting agreement with The Beck Group for forest products planning and consulting services
7. Agreement with WA Recreation and Conservation Office for Malaga Waterfront Park Acquisition

8. Amendment #1 to agreement with City of Leavenworth for water conservation implementation and modernization plan
9. Contract Order No. 3 with Aspect Consulting for Icicle Strategy technical assistance
10. Agreement with Northwest Hydraulic Consultants for Icicle Work Group facilitation
11. Real estate purchase and sale agreement with Harry and Vicki Malloy for Malaga Riverfront Park Project
12. Other

**11:30:04 A.M. Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Authorization to Advertise and Release Documents for Bid for Cascade Orchard Irrigation Company (COIC) Improvement Project—Delivery Pipelines  
*20231106B1-1*
2. Authorization to Advertise and Release Documents for Bid for Cascade Orchard Irrigation Company (COIC) Improvement Project—Project Intake and Pumping Facilities  
*20231106B1-2*
3. Authorization to Advertise and Release Documents for Bid for Upper Wenatchee River Habitat Restoration Project  
*20231106B1-3*
4. Consulting agreement with Sherpas IT Group for Icicle Strategy website development and support  
*20231106A5-4*
5. Letter of agreement with Plauche & Carr for Icicle Work Group facilitation  
*20231106A5-5*
6. Consulting agreement with The Beck Group for forest products planning and consulting services  
*20231106A5-6*
7. Agreement with WA Recreation and Conservation Office for Malaga Waterfront Park Acquisition  
*20231106A5-7*
8. Amendment #1 to agreement with City of Leavenworth for water conservation implementation and modernization plan  
*20231106A5-8*
9. Contract Order No. 3 with Aspect Consulting for Icicle Strategy technical assistance  
*20231106A5-9*
10. Agreement with Northwest Hydraulic Consultants for Icicle Work Group facilitation  
*20231106A5-10*
11. Real estate purchase and sale agreement with Harry and Vicki Malloy for Malaga Riverfront Park Project  
*20231106A5-11*

**11:46:24 A.M. Economic Services Director Ron Criddlebaugh**

**Discussion**

1. Change to Fire Protection Credits Form

2. Departmental Update

12:01:17 A.M. **Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Change to Fire Protection Credits Form

20231106A5-12

12:01:58 P.M. **Continued Departmental Discussion**

12:06:03 P.M. **Recess Until Tuesday**

**Tuesday, November 7, 2023**

9:00:47 A.M. **Chelan County Sheriff Mike Morrison**

**Discussion**

1. 2024 Agreement for Emergency Services with City of Wenatchee
2. Everbridge Emergency Notification System
3. Departmental Update

9:09:43 A.M. **Action**

Upon motion and second by Commissioner Smith and Overbay, the Commission unanimously approves the action items as follows:

1. 2024 Agreement for Emergency Services with City of Wenatchee

20231106A5-12

9:09:58 A.M. **Continued Departmental Discussion**

9:13:46 A.M. **Recess**

9:30:15 A.M. **Back in Session**

9:30:45 A.M. **Public Works Director Eric Pierson**

9:30:55 A.M. **PUBLIC HEARING: Road Vacation of an Unnamed County Road Right of Way Within the Plat of Cashmere Heights**

Chairwoman Gering opens the public hearing. Members of the public join in chambers and via Zoom. (*Hearing to continue on 11-21-2023 at 9:30 A.M.*) Public Comment period is closed.

10:01:21 A.M. **Continued Departmental Discussion**

1. Supplement No. 3 with Perteet, Inc for Totem Pole Road Improvement Project, County Road Project 650 (CRP 650)- (*Pulled Item*)
2. Commissioner's Notice of Hearing – 2024 Annual Road Construction Program

3. Resolution to Surplus (2) Swenson Sanders
4. Open Item

10:03:11 A.M. **Action**

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Commissioner's Notice of Hearing – 2024 Annual Road Construction Program  
*20231106H6-1*
2. Resolution #2023-103 RE: Surplus (2) Swenson Sanders

10:03:47 A.M. **Continued Departmental Discussion**

10:07:22 A.M. **Recess**

10:15:12 A.M. **Back in session**

10:15:30 A.M. **Community Development Director Deanna Walter  
Discussion**

1. Departmental Update

10:26:26 A.M. **Recess**

11:00:16 A.M. **Back in session**

11:00:50 A.M. **Auditor Skip Moore  
Discussion**

1. Departmental Update

11:14:16 A.M. **Recess**

11:26:35 A.M. **City of Wenatchee Mayor Kuntz**

11:48:23 A.M. **Adjourn**

Board adjourns until Monday, November 13, 2023.

Weekly Voucher Approval for Payment	20231106B4-1
Current Expense	\$56,758.62
Other Funds	<u>\$737,403.98</u>
Total All Funds	\$794,162.60

BOARD OF CHELAN COUNTY COMMISSIONERS

TIFFANY GERING, CHAIR

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ANABEL TORRES, Clerk of the Board